

Health and Safety Officer

The **Health and Safety Officer** plays a crucial role in ensuring compliance with all company health and safety policies, legislation, and industry best practices across construction sites in Dublin and Europe.

Person Specification:

- **Degree:** Level 7 in Occupational Health and Safety.
- **Experience:** Minimum of 2 years in Health & Safety, preferably in the construction industry.
- **Skills:**
 - Proficient in **Excel, Word, PowerPoint, and Outlook**. Knowledge of **Microsoft Project** is a plus.
 - Strong communication, organizational, and teamwork skills.
 - Must hold a current driver's license.

Key Responsibilities:

- **Audits & Training:** Conduct **audits**, toolbox talks, and implement the company's **Safety Management System** to ensure compliance.
- **Compliance:** Maintain **Safe-T-Cert** accreditation and track legislative changes to keep policies up to date.
- **PPE & Equipment Management:** Manage plant & equipment, ensure certifications are current, and maintain comprehensive PPE records for all personnel and sites.
- **Safety Procedures:** Regularly review **Risk Assessments** and Safe Operating Procedures. Provide **Safety Induction Training** to all employees and sub-contractors.
- **Incident Management:** Investigate accidents, incidents, and near misses, and implement corrective actions without delay.
- **Team Development:** Identify training needs, promote safety awareness, and drive the continuous improvement of site safety.
- **Site & Stores Management:** Maintain a safe, organized, and compliant CRL yard/stores.