

# MEP Coordinator | Leading Contractor | Dublin (Hybrid)



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- Work on complex building services projects across Dublin
- Join a collaborative team environment spanning site and design coordination
- Excellent opportunity for career progression within a growing technical team

Oradeo Recruitment are seeking an MEP Coordinator to join a leading contractor in Dublin, supporting the coordination and delivery of mechanical and electrical services from pre-construction through to final handover. This is an excellent opportunity for a detail-oriented professional to work on complex projects, ensuring seamless integration of MEP systems while maintaining high standards of quality, safety, and compliance.

## MEP Coordinator Responsibilities:

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- Coordinate all stages of mechanical and electrical services delivery across the project lifecycle
- Support pre-construction planning, construction activities, testing, commissioning, and final verification
- Manage design information, technical submissions, and approvals in line with the project programme
- Coordinate communication and information flow between design teams and specialist subcontractors
- Ensure MEP deliverables are implemented in accordance with agreed project requirements
- Monitor on-site installations, ensuring inspections and stage checks

- meet specifications and approved submittals
- Chair coordination meetings with MEP subcontractors and stakeholders
  - Identify and manage design changes, discrepancies, and coordination issues between drawings and specifications
  - Provide regular progress updates to the project team through weekly reporting
  - Ensure all MEP works comply with health & safety standards and site regulations
  - Support system demonstrations and handover processes with clients and their representatives
  - Assist in the preparation and submission of safety file and BCAR documentation

### **Necessary Skills & Requirements:**

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- Relevant third-level qualification or recognised professional certification
  - 2–5 years' experience in an MEP coordination or similar role
  - Experience working with and reviewing BIM models
  - Strong IT skills, including proficiency in Microsoft Office
  - Background in electrical installation or design is desirable
  - Excellent communication and stakeholder management skills
  - Strong planning, organisational, and time management abilities
  - Ability to work under pressure and meet tight project deadlines
  - Full driver's licence

***For more information about this MEP Coordinator position or other Building Services opportunities, contact Oradeo Recruitment confidentially on +353 16877188 or email [recruitment@oradeo.com](mailto:recruitment@oradeo.com)***

***About Oradeo*** – Oradeo Recruitment are specialists in the construction & engineering sector. We are a leading service provider in Ireland, the UK, and Europe for professional recruitment services and managed labour across Construction & Civil Engineering, Data Centres, Mechanical & Electrical, Life Sciences, and Renewable Energies sectors.