Senior Contracts Manager | Tier One Contractor | Cork, Ireland



Senior Contracts Manager | Tier One Contractor | Cork, Ireland

- Opportunity for an experienced Senior Contracts Manager to lead the successful delivery of a major construction project in Cork City.
- The role carries overall responsibility for project delivery, commercial performance, quality, health and safety, subcontractor management and client satisfaction.
- A senior leadership opportunity requiring strong contracts management experience, commercial awareness and a commitment to the highest standards of health, safety, environmental and quality compliance.

Oradeo Recruitment is seeking a Senior Contracts Manager to lead a major construction project in Cork City. The successful candidate will take overall responsibility for the coordination and delivery of the contract, overseeing pre-construction planning, construction, commercial management and project close-out. Working closely with the project team, subcontractors, consultants and clients, the Senior Contracts Manager will drive programme performance, protect commercial interests and ensure the project is delivered safely, to the required quality standards and within agreed financial objectives.

Senior Contracts Manager Responsibilities:

- Lead the preparation of project programmes, method statements and contract submissions.
- Develop and manage the contract programme, working with the Estimating team during the tender stage where required.
- Instruct the Quantity Surveyor on major preliminary expenditure, including plant, accommodation and temporary works.
- Chair project start-up and production meetings and support resource allocation in collaboration with the Regional Director.

- Oversee the subcontract procurement schedule with the Quantity Surveyor, notify relevant statutory authorities and stakeholders of site commencement, and prepare preliminary site logistics and temporary works registers incorporating early health and safety considerations.
- Attend Design Team Progress Meetings, providing project updates and technical input.
- Lead all project team functions, including Project Execution Planning (PEP), risk management, commercial performance, HSEQS compliance, stakeholder engagement, design management, project administration and close-out.
- Ensure the project team and supply chain have the necessary competencies to meet HSEQS requirements.
- Coordinate consultant and subcontractor design delivery in accordance with the contract, including BIM delivery where applicable.
- Implement and maintain the Project Execution Plan, with particular emphasis on health, safety and quality compliance.
- Monitor progress against the programme, liaising with subcontractors and site management to address delays and maintain project milestones.
- Review buildability and identify opportunities to improve construction methods, efficiency and project delivery.
- Protect the company’s contractual position through timely correspondence, notices and appropriate documentation.
- Maintain professional site presentation and ensure the project positively represents the organisation.
- Manage information flows, document control and project schedules, ensuring accurate Cost Value Reconciliation (CVR) reporting and monthly project reports.
- Drive progress towards Practical Completion and resolve project issues proactively.
- Lead subcontractor selection, progress meetings, pre-order meetings and ongoing performance monitoring.
- Oversee the work of the Quantity Surveyor and Site Manager, managing subcontractor performance and site productivity to achieve project milestones.
- Review and approve expenditure, subcontractor appointments, commercial reporting and financial control measures within agreed authority levels.
- Lead defect management through to completion and secure the Certificate of Making Good Defects.
- Instruct and support the Quantity Surveyor with loss and expense applications and the preparation of final accounts.
- Oversee final commissioning, client handover and aftercare activities.
- Drive continuous improvement and incorporate lessons learned into future project delivery.
- Complete performance and development conversations with direct reports and support agreed professional development actions.

Necessary Skills & Requirements:

- Professional qualification in a construction-related discipline, at

degree level or equivalent; chartered status is desirable.
- IOSH Managing Safely certification or an equivalent health and safety qualification.
- Temporary Works Coordinator and Excavation Safety training.
- Knowledge of permitting requirements for live energy works.
- Relevant training or competence in Working at Heights, Scaffolding, and Lifting and Cranage operations.
- Familiarity with Behavioural Safety, Root Cause Analysis and PSCS/CDM requirements.
- Strong experience in contracts management, project delivery and the coordination of multidisciplinary project teams.
- Commercial awareness, including cost control, financial reporting, subcontractor management and contractual administration.
- Experience in programme management, risk assessment, design coordination and construction planning.
- Strong leadership, communication and stakeholder management skills.
- Ability to manage competing priorities while maintaining programme, quality, commercial and health and safety objectives.
- Formal training and/or demonstrated experience in Contracts Management, Cost Value Reconciliation (CVR) and Project Execution Planning (PEP) is desirable.

For more information about this Senior Contracts Manager position or other senior construction & engineering opportunities, contact Oradeo Recruitment confidentially on +353 16877188 or email recruitment@oradeo.com

About Oradeo – Oradeo Recruitment are specialists in the construction & engineering sector. We are a leading service provider in Ireland, the UK, and Europe for professional recruitment services and managed labour across Construction & Civil Engineering, Data Centres, Mechanical & Electrical, Life Sciences, and Renewable Energies sectors.