

Trade Compliance Specialist



*Trade Compliance
Specialist*

Biopharma

*Excellent Package
+Benefits*

Apply in Confidence Today

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Trade Compliance Specialist | West of Ireland

- **Leading bio pharmaceutical company in the West of Ireland**
- **Excellent career progression opportunities along with a generous package**

Oradeo Recruitment is presently seeking interest for an experienced **Trade Compliance Specialist** will create and implement internal policies and procedures, train all applicable departments and global sites on the latest processes and trade compliance standards.

Roles and Responsibilities:

- Acquires and maintains sound knowledge of business operations to identify and mitigate trade compliance risks
 - Stays abreast of changes in trade laws, determines impacts on the Company, and disseminates knowledge to relevant stakeholders across the organization.
 - Provides expertise with Trade Compliance for export and import activities.
 - Performs tariff classification of products for export in accordance with applicable regulations.
 - Ensures that procedures related to trade regulations and reporting

requirements are in place for all appropriate areas of responsibility and personnel at manufacturing sites.

- Investigates and gathers information to create reports for potential or verified matters of non-compliance.
- Conducts regular internal audits to ensure compliance with procedures.
- Maintains Trade Compliance training programs and compliance record keeping processes.
- Develops and delivers training to site staff, as well as record keeping establishing requirements and compliance with the company.
- Support Customer Service departments with Trade Compliance issues, such as Export License Determination and End User Documentation.
- Engages legal departments in the implementation of Trade Compliance programs and related documentation.

Necessary skills and requirements:

- 3-5 years of relevant experience. Experience working in the pharmaceutical and life sciences sectors are strongly desired.
 - Excellent understanding of trade compliance.
 - Strong attention to detail, good organizational skills and the ability to prioritize with changing situations.
 - Ability to solve complex problems by analysing possible solutions using subject matter expertise, judgement, and precedents.
 - Excellent interpersonal, verbal and written communication skills to drive tasks to completion.
 - Proficient in Microsoft Office Suite: Word, Excel, PowerPoint, Outlook and CRM (Customer Relationship Management) programs.
 - Be a strong team member with the ability to identify and drive efficiency improvements.
- Post-secondary degree or equivalent combination of relevant education and work experience that will allow successful performance of job expectations.

For more information about this role or other opportunities, contact Angela Haran at Oradeo Recruitment confidentially on +353 1 687 7188 or apply in confidence.

About Oradeo – Oradeo Recruitment are specialists in the life sciences & pharmaceutical, construction & engineering sector. We are a leading service provider in Ireland, UK and Europe for professional recruitment services and the provision of managed labour in Construction & Civil Engineering, Data centres, Mechanical & Electrical, Life Sciences & Pharmaceutical, and Renewable Energies sectors